



TERMS AND CONDITIONS

As of September 2018

Please read these terms and conditions carefully to ensure that you understand and agree to them.

LESSONS AND CLASSES

1. **Payment** - We kindly ask that all tuition must be paid for before or at the start of each lesson or class by cash. Alternatively you can pay online no later than 24 hours after your lesson (Sort Code 07-01-16 Account No 47792532). Please use the student's name as a reference. Some classes are only available by paying monthly in advance. A bill will be issued via email and must be paid for by the date stated on the invoice (usually 7 days after the date of invoice). If payment is not received by the date shown on the invoice then we reserve the right to increase the bill weekly until payment is made. If full payment (including any additional charges) is not received within a three week period after its original due date, then no further tuition will be given until payment is received. If you need to discuss invoices or payment with us for any reason, then please do not hesitate to contact us directly.
2. If you arrive late for a lesson or have to leave early the full price of your lesson will still be due.
3. If you are unable to attend a private lesson you must give at least 48 hours notice. Failure to do so will mean that you will still be billed for that lesson, and no more lessons will take place until the outstanding fee is paid in full.
4. Although no refund can be given for the cost of a pre-paid class, please give at least 24 hours notice if you are unable to attend your class. If you regularly attend a class that you pay for by monthly invoice, there will be no refund given for any of these classes you cannot attend e.g. sickness / holiday.
5. It is your responsibility to ensure that you are medically fit to take part in a dance class or lesson. If your teacher feels you are not medically fit you will be asked to leave the dance floor and seek medical advice before returning to a class or lesson. New You Dance Cymru takes no responsibility for your personal health. **If you require an asthma inhaler, then this must be brought into your class or lesson.**
6. Parents are asked to wait outside in the waiting room (apart from those who attend the Tiny Dancers class or a private lesson), to avoid distractions in the class.
7. Please turn all mobile phones off or on to silent if you are participating in a class or lesson or spectating.
8. No chewing gum or eating of food will be allowed during your class. Please place any rubbish in the bins provided. Water bottles will be allowed as pupils will be allowed a drink in their class.
9. Please wait patiently until the time of your class or lesson, then enter the room quietly so as not to disturb those finishing their class or lesson.
10. If you wish to speak to your instructor, please do this in **your** lesson time. Alternatively you can contact Nikki by phone or email.
11. Price of classes or lessons may be subject to increase, you will be given a month's notice in this case. Any changes to class or lesson times will be communicated to you via Facebook group or text. Please keep checking our Facebook group.



CLOTHING AND SHOES

1. Dance shoes must be in good condition. It is your responsibility to regularly check the heels and soles for general wear and tear issues.
2. Suitable comfortable clothing must be worn to dance, and outerwear such as coats must be removed before dancing. For Ballet classes we ask for leotards or tight fitting clothing to be worn so the instructor can check technique.
3. Uniform can be purchased from Nikki but must be paid for in advance. The cost may be subject to a delivery charge.
4. If trousers are being worn, please ensure that they are no longer than ankle length. This is to ensure your safety and so that your footwork can be seen.

Please note that if the above rules are not adhered to your lesson will not take place but you will be charged in full.

CONTACT INFORMATION

When you join the dance school we will ask you to complete a form with your contact and medical information. Please ensure that this information is kept up to date. We request this information from you in order to contact you about your classes or lessons as well as relevant information regarding the dance school, products and services that may be of interest to you. We may also contact you to notify you of any changes to our terms and conditions, privacy notice or payment information. If any of your contact or medical details change it is your responsibility to let us know. Holding this data is for legitimate purposes and is not overridden by your rights. Please see our privacy policy for more information.

We hold your information securely and confidentially and will not give out any of your personal details unless required to with your consent or in a safeguarding or medical emergency.

Please respect these terms and conditions of business. They are here to ensure your safety and your enjoyment of dance and to enable us to provide you with a professional environment. Thank you.

Please note, we reserve the right at any time and at our discretion to not accept an individual into the dance school or to ask an individual to leave the dance school if our terms and conditions of business are not met and/or we feel that the individual is displaying unacceptable behaviour.

New You Dance Cymru reserves the right at all times to vary, change, add or remove any of the terms.

Signed:

Date:

By signing above you are accepting our terms and conditions of business. Please sign both copies and return one to the dance school and retain one for your information.